



JOB DESCRIPTION

JOB TITLE: Material Handler – ‘forklift operator’

CLASSIFICATION: Non-exempt

DEPARTMENT: Plant 2 or Plant 3

REPORTS TO: Area Supervisor

SCHEDULE: Mon – Fri, 6:00 am – 2:30 pm

POSITION SUMMARY: This position is responsible for the transportation of material throughout the facility and into and out of individual press and laser cells and/or weld areas.

RESPONSIBILITIES:

1. Operate a forklift, transporting work- in- process and finished goods inventory throughout the facility.
2. Maintain a clean and safe work environment.

QUALIFICATIONS:

1. Pass an internal Forklift Safety Training class by demonstrating practical ability in forklift operation.
2. Have flexibility and be able to switch tasks as needed on short notice.
3. Ability to take work instructions and carry them out with minimal supervision.
4. Work together as a team.
5. Ability to communicate with others.
6. Safety conscious behavior.
7. Excellent attendance.

PHYSICAL REQUIREMENTS:

1. Lift, carry, push and pull 1-40 lbs occasionally.
2. Squat/kneel, bend/stoop, twist/turn, grasp and reach overhead and outward occasionally.
3. Sit, stand and walk for 1-8 hours per day.
4. Ability to work in a 45 – 85 degree Fahrenheit work environment.
5. Work in an industrial environment wearing hearing protection, vision protection, and steel-toed shoes.